

**DRAFT**

**RPC COMMISSION  
Meeting Minutes**

July 12, 2017  
Seabrook Town Library, Seabrook, NH

**Members Present:** Barbara Kravitz, Vice Chair, and Ann Carnaby, Hampton; Glenn Coppelman and Peter Coffin, Kingston; Julian Kiszka, Plaistow; Mike Rabideau, Seabrook; Lucy Cushman and Leo Gagnon, Stratham; Mark Traeger, Sandown; Katherine Woolhouse, Exeter; Joan Whitney, Kensington; Robert Clark, Atkinson; Denis Hebert and Chris Cross, Newington; Gretchen Gott, Raymond; Mary Allen and Jim Doggett, Newton; Michael McAndrew, New Castle; Roger Barham, Fremont; Susan Hastings and Alan Davis, Hampstead.

**Staff Present:** Cliff Sinnott, Dave Walker, Scott Bogle, Robert Pruyne, Christian Matthews and Roxanne Rines.

**8:35 p.m. COMMISSION MEETING OPENED**

**8. Minutes from May 10, 2017 Commission meeting**

**Motion:** **Doggett** made a motion to approve the minutes of May 10, 2017, as written. **Hastings** seconded the motion. **Motion carried with abstentions.**

**9. Contract Authorization: FEMA/NHHSEM Hazard Mitigation Plan Updates: Exeter, Hampstead and Seabrook**

**Sinnott** gave a brief overview of the contract and work it will entail.

**Motion:** **Allen** made a motion to approve the Contract Authorization for FEMA/NHHSEM Hazard Mitigation Plan Updates: Exeter, Hampstead and Seabrook. **Coppelman** seconded. **Motion carried.**

**10. Action on Amendments to RPC Bylaws**

**Sinnott** reviewed changes to the version in the packet. Proxy voting is not allowed for entities subject to RSA 91-A and removing redundancy on Page 11, Section 4., along with corrections of a couple of typos to Section 4.2. **Kravitz** thanked the committee members.

**Motion:** **Doggett** made a motion to approve the RPC Bylaw Amendments. **Kiszka** seconded the motion. **Motion carried.**

**11. Executive Director Transition**

**Kravitz** stated the RPC's new Executive Director will be Tim Roache, his first day is August 1<sup>st</sup>. **Roache** will attend the next Executive Committee for a meet and greet discussion. She thanked Wilson for his knowledge, which made the process smooth.

**12. Other Business/Adjourn**

Members gave Sinnott a standing ovation for his 30 years of service.

**Coppelman** presented Whitney with her 10-year certification of appreciation.

**Sinnott** gave a brief speech.

Meeting adjourned at 8:50 p.m.