

**DRAFT**

## **RPC MPO Policy**

### **Minutes**

Seabrook Public Library, Seabrook, NH  
July 12, 2017

**Members Present:** Barbara Kravitz, Vice Chair, and Ann Carnaby, Hampton; Glenn Coppelman and Peter Coffin, Kingston; Julian Kiszka, Plaistow; Mike Rabideau, Seabrook; Lucy Cushman and Leo Gagnon, Stratham; Mark Traeger, Sandown; Katherine Woolhouse, Exeter; Joan Whitney, Kensington; Robert Clark, Atkinson; Denis Hebert and Chris Cross, Newington; Gretchen Gott, Raymond; Mary Allen and Jim Doggett, Newton; Michael McAndrew, New Castle; Roger Barham, Fremont; Susan Hastings and Alan Davis, Hampstead; and Elizabeth Strachan, NH DES.

**Staff Present:** Cliff Sinnott, Dave Walker, Scott Bogle, Robert Pruyne, Christian Matthews and Roxanne Rines.

#### **6:30 p.m. Policy Meeting Opened**

Kravitz thanked the Town of Seabrook for hosting.

**Mike Rabideau**, Commissioner from Seabrook gave a brief overview of the work Seabrook has been undertaking.

#### **1. Introductions**

Attendees introduced themselves and stated what municipality they were from or the agency they represented.

#### **2. Minutes from April 12, 2017, RPC Policy Committee**

**Motion:** **Coppelman** made a motion to approve the minutes of April 12, 2017, as written. **Hastings** seconded the motion. **Motion carried with abstentions.**

#### **6:36 pm PUBLIC HEARING OPENED**

#### **3. Public Hearing: Review/Adopt Amendment #2 – FY 2017-2020 Transportation Improvement Program (TIP)**

A. Amendment Summary

**Walker** stated there are 4 statewide and 17 regional project changes. He gave a brief overview of the changes and stated the changes consist of additional funding needs, changes in scope, as well as projects being added or removed. The Long Range Transportation Plan is also being updated to maintain consistency between the project lists in both documents. A 10-day comment period started on May 25 and will concluded June 6.

B. Public and Member Comments

**Walker** stated that no public comments were received.

**6:47 pm PUBLIC HEARING CLOSED**

C. Action on Amendment

**Motion:** **Doggett** made a motion to approve FY 2017-2020 Transportation Improvement Program (TIP) Amendment #2. **Davis** seconded the motion. **Motion carried.**

**4. MPO Transit Asset Management (TAM) 2018 Performance Targets**

**Walker** stated the final rule on Transit Asset Management requires transit agencies to set targets. The MPO's must also set regional targets. He continued the intent of the regional target setting is to assess region-wide attainment of transit State of Good Repair (SGR).

There are 3 transit agency providers in our region: CART, COAST and UNH Wildcat Transit. **Walker** explained that targets cover four broad areas of asset categories: equipment, rolling stock, infrastructure and facilities. The RPC region has no relevant transit infrastructure (under TAM rules); therefore, the region only needs to set targets for the others. He reviewed the purpose, goals and work needed to complete the targets during a powepoint presentation. Discussion ensued.

**Motion:** **Allen** made a motion to approve the MPO Transit Asset Management Performance 2018 Targets. **Hastings** seconded the motion. **Motion carried.**

**5. Draft 2040 RPC/MPO Long Range Transportation Plan (2017 Update)**

A. Draft Plan Chapters

**Bogle** gave a brief explanation of the long range transportation plans goals. He reviewed recently made changes to the chapters with a powerpoint presentation. He continued that the TAC has reviewed Chapters 1 – 5. The TAC reviewed the substance of Chapter 7. The chapters are available on the RPC website.

B. Remaining Sections and content to be completed

**Bogle** stated Chapters 6 & 7 are still under development. Staff is refining material included in Chapters 3 and 4. Chapter 5 needs fleshing out and refining. **Bogle** asked members to send any comments or concerns to him by July 31<sup>st</sup>. Any TAC and Policy members comments will be added and the remaining maps completed. Discussion ensued.

C. Schedule of Comment Period & Public Hearing

A 30-day public comment period will start in late August or early September. The TAC will have one more chance to review the chapters at their September meeting.

**Bogle** stated the October meeting of the MPO will include a public hearing and a vote to adopt. **Kravitz** thanked both Bogle and Walker for the complex work they do.

**6. Updated Land-Use GIS Layer for the RPC Region: Summary of Changes**

**Matthews** gave a powerpoint presentation highlighting land use changes from 2010 to 2015. He reviewed what is land use, the methodology used and analysis of statistics. The reason for changes are: general development; different methodology; better aerial imagery; other categories; and standardized data based on protocol. Discussion ensued.

**Matthews** concluded that the next steps are: sending municipalities their updated 2015 standard maps; information/maps will be given to GRANIT and made available for partner organizations; and it will allow the RPC to update the Model Traffic Analysis Zone. **Kravitz** thanked Pruyne and Matthews for their hard work.

**7. Other Business**

A. Draft Prospectus Updates (for future action) – **Sinnott** reviewed the purpose of the Prospectus. The document was last revised in 2012 and is in need of another update. He reviewed the areas that should be revised. He suggested that a small working group be appointed to work with staff on the update. If anyone is interested in participating, please contact staff.

B. CMAQ Letters of Intent filed by 07-07-2017 – **Bogle** reviewed the CMAQ program and stated 9 letters of interest were received and summarized them. Staff will rank the projects and bring that ranking to both the TAC and Policy committees.

C. Project Updates - A handout was distributed.

D. Other/Public Comment/Adjourn – **Walker** stated DOT has decreased their rate of inflation they use for project costs from 3% to 2.55%.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Roxanne M. Rines  
Recording Secretary