

## MINUTES

### Rockingham Planning Commission Executive Committee

May 22, 2019  
RPC Office, Exeter, NH

**Committee Members Present:** B. Kravitz (Chairman); R. McDermott (Vice Chair); M. Turell (Treasurer); P. Wilson (Past Chair); G. Coppelman (Secretary); L. Plumer, M. McAndrew, L. Cushman, A. Davis, C. McCarthy (Members at Large)

**Guests:** A. Carnaby (Hampton)

**Staff:** T. Roache (Executive Director); A. Pettengill (Business Manager); I. Aley (Public Outreach Administrator)

**1. Call to Order: Chairman Kravitz called the meeting to order at 4:40 p.m.**

**2. Minutes of April 24, 2019**

*McDermott moved to approve the Minutes of April 24, 2019 as presented; Turell seconded. **SO VOTED.***

**3. Financial Report**

- a. April Financial Report: Roache noted that revenue is running behind but since expenses are as well, its not a problem. He stated he's happy with the status of the budget and the positive cash flow month.
- b. Dashboard: Roache noted cashflow is good; staff has worked on the Safe Routes To School project for Stratham, and he has visited the Town as well about RPC services. He also visited Rye Board of Selectmen. He noted that there is a new contract coming for Atkinson MS4 work for \$5000. Roache noted he has also been asked to come speak to Hampton about educating them for a future Master Plan project. Discussion followed.

**4. Old Business**

- a. New Logo Options: Roache introduced Aley, the new Public Outreach/ Administrator on staff. Aley explained her qualifications and past experience with the Southeast Land Trust.

She presented the newest logo design and explained the idea behind the new logo option for the RPC. Discussion followed regarding design of the logo, website url and coordination of an MPO logo as well.

*Coppelman moved to accept the new logo presented and new website url; Turell seconded. **SO VOTED.***

- b. Annual Meeting Update: Roache reminded all that the Annual meeting will be held at the Galley Hatch restaurant in Hampton on June 12<sup>th</sup> and the guest speaker is former Justice Broderick. He noted that 2 Hayden awards will be given: one to Friends of Kingston Open Space and one to Linda Harvey of Salem; The Quinlan award will go to Jay Diener of Hampton.
- c. 2020 Draft Work Program Highlights: Roache noted that the new year's work program will be distributed at the Annual meeting.

## 5. New Business

- a. Annual Grant and contract authorization: Roache referred to Attachment 3 and asked that the Committee approve a one-time authorization for him to enter into and execute agreements for funds. *McDermott moved to authorize the Executive Director to file applications with federal, state and local governmental units and other agencies to implement the FY 2020 work program of the Commission, and to execute agreements to receive funds for such purposes; Turell seconded. **SO VOTED.***

## 6. Public Comment

Wilson noted his concern with SB 306 Housing Appeals Board, which establishes a three person Board to over-ride any decision of a town with regard to housing, and shifts the burden for challenging decisions so the burden of court costs fall on the community. He stated that the support of NHMA on that Bill feels like a betrayal to communities. Discussion followed.

Meeting adjourned at 6 p.m.

Respectfully submitted,  
Annette Pettengill, Recording Secretary

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