

MINUTES

Rockingham Planning Commission Executive Committee

June 26, 2019
RPC Office, Exeter NH

Committee Members Present: B. Kravitz (Chairman); M. Turell (Treasurer); R. McDermott (Vice Chair); G. Coppelman (Secretary); L. Plumer, L. Cushman, M. McAndrew, T. Moore (Members at Large)

Guests: M. Rabideau (Seabrook)

Staff: T. Roache (Executive Director); D. Walker (Assistant Director); A. Pettengill (Business Manager)

1. **Call to Order:** Chairman Kravitz called the meeting to order at 4:30 p.m. and introduced Mike Rabideau from Seabrook who will be a Member at Large on this Committee effective July 1st.
2. **Minutes of May 22, 2019**

*Turell move to approve the Minutes of May 22, 2019 as presented; Plumer seconded. **SO VOTED.** 2 abstentions*

Discussion followed on the positive feedback on the new logo and the Committee thanked Isabel for her work on the logo and getting the sign outside replaced.

3. **Financial Report**

May 2019 Financial Report: Roache noted that the budget is in a much better position this year than it was last year at this time. He noted the purchase of travel time data for all the RPC's in the amount of \$64,500, which shows up in Dues & Subscriptions.

May Dashboard: Bank balances are good. Staff presented the "ABC's of RPC's" with Southern NH Planning at the Office of Strategic Initiatives planning conference. Positive feedback was received on that presentation. The FY 20 budget may allow the hiring of another planner on staff.

4. **Old Business**

a. FY 19 Budget Amendment #3

Roache referred to Attachment 3 and reviewed specific line items: Line 105 Dues & Sub now includes some software subscriptions and the transportation data subscription; Line 72a includes revenue received from other RPCs for that transportation data, and Line 12 indicates a reduction in expected revenue this FY for the LTS project, due to overly ambitious expectations initially. Roache stated he felt it was important to address these large changes in a few items in this budget before the fiscal year ends. *Turell moved to approve Budget Amendment #3 FY 19; McDermott seconded. **SO VOTED.** Coppelman recused himself.*

b. Annual Meeting Debrief

Discussion followed on the agenda line up and how to better facilitate the speaker and the awards for next year. McDermott suggested that legislators that attend should be acknowledged during the meeting. Other suggestions included: Award recipients should be allowed time to respond if they choose to. It was noted that it's the perfect opportunity to invite the Press and it was a missed opportunity for free exposure highlighting the RPC's role in the community. Overall consensus was that it was an interesting Speaker, and a good meal and attendance was good at 68.

Coppelman noted that post meeting he sent a press release to the Carriage Town News to highlight the Friends of Kingston Open Space receiving the Hayden Award. Roache noted that the Hayden and Quinlan awards were also highlighted in the RPC Newsletter. It was suggested that Isabel enter a press release to the Seacoast Newspapers about the meeting in general and the awards presented.

New Business

a. FY 2020 meeting topics:

July: MPO meeting; Hampstead

August: No meeting

Sept: undecided

Discussion regarding possible topics for the new fiscal year – Tuscan Village, Salem; Affordable Housing; tiny houses; solar; coastal hazards; REDC's work

b. Donation to Riverbend Community Mental Health: Roache noted that as a thank you to Justice Broderick the RPC will make a \$100 donation in his honor, to Riverbend in Concord. *Cushman moved to send a donation to Riverbend; Turell seconded. **SO VOTED.***

c. Legislative Policy Committee: Roache expressed his desire to get the list of Bills the Legislative Policy Committee works on down to a smaller more easily managed list that can be emailed to Commissioners. In the past the Committee has had varying degrees of success to push out information in a timely manner. With a smaller realm it should be

easier for Isabel to push out info weekly. Discussion followed regarding when to send letters to the legislature and the importance of knowing what the support is from member towns. Extensive discussion followed on NH SB306.

Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Annette Pettengill

