

MINUTES
Rockingham Planning Commission
Executive Committee

February 26, 2020

Committee Members Present: B. Kravitz (Chairman); P. Wilson (Past Chair); M. McAndrew, L. Cushman, A. Davis, T. Moore (Member at Large); M. Turell (Treasurer); G. Coppelman (Secretary)

Staff: T. Roach (Executive Director); A. Pettengill (Business Manager)

- 1. Chairman Kravitz called the meeting to order at 4:30 p.m.**
- 2. Minutes of January 22, 2020**

*Turell moved to approve the Minutes of January 22, 2020 as presented; Moore seconded. **SO VOTED.** 1 abstention*

- 3. Financial Report**

Roache noted the financial report for January had a positive revenue over expenses for the month and the year. He also stated cashflow is better. Other notes: staff attended a CEDS Visioning Session and continue to do outreach for CAW. Matthews is also working with other RPC's to educate them on the travel time data software. Coppelman noted that LaBranche was on NPR recently which is good exposure for the RPC. Roache also stated that he will be doing a piece with NECN on coastal vulnerability as well. Discussion followed.

- 4. Old Business**

- a. FY 2020 Budget Amendment #2: Roache reviewed Budget Amendment 2 and explained funding and expense changes which included an anticipated under expenditure on this year's UPWP funds and some timeline delays that caused expected funding timing to change on some projects. Discussion followed on funding sources and hiring of an additional planner. *Moore moved to approve Budget Amendment #2 as presented; Turell seconded. **SO VOTED.** Coppelman recused himself**

- b. Housing Appeals Board Repeal Letter to Senate: Roache explained that the RPC has a letter (See Attachment 3) prepared to send to the Senate regarding Housing Appeals Board SB 487 to repeal SB 306 and establish a commission to address affordable housing. The Committee has voted the original Bill inexpedient to legislate. *Coppelman moved to direct the RPC to send the letter to our Senators and work with Moore to get language in the letter corrected to reflect recent events; Turell seconded. **SO VOTED.***

5. New Business

- a. Legislative Committee Chair appointment: *Coppelman moved to appoint Moore as Legislative Committee Chairman; Turell seconded. **SO VOTED.***
- b. Nominating Committee membership: Committee will meet in March. Wilson suggested that McDermott take his place since he's the Vice Chair.
- c. NHARPC appointment: Roache explained that Coppelman is current appointment and Kravitz is willing to take the appointment. *Moore moved to appoint Kravitz as NHARPC rep; McAndrew seconded. **SO VOTED.*** Kravitz recognized Coppelman's generous and astute representation to the NHARPC for so many years and thanked him for his service to the RPC in that capacity.
- d. Communications & Website Update: Roache explained that Warhaft is coming up to speed on the website and working on the services brochure and newsletters. Communications Committee will meet Thursday Feb 27th at 1 p.m. Discussion followed on the website and an easier topic list on the front page.
- e. March RPC Meeting: March 11th at Plaistow Public Library – topic will be Clean Energy NH, Henry Herden

6. Communications/Public Comment: None

Meeting adjourned at 5:30 p.m.

Respectfully submitted,
Annette Pettengill, Recording Secretary
