

**MPO MINUTES**  
**ROCKINGHAM PLANNING COMMISSION**  
**Wednesday, December 13, 2023**

**Kingston Fire Department, Kingston NH**  
**Hybrid Zoom Meeting**

**Commissioners/Policy Committee Members Present:** Zoom: A. Carnaby, B. Kravitz (Hampton)  
*In Person:* A. Davis, Chairman (Hampstead); L. Plummer, G. English (Exeter); G. Coppelman, R. Duguay (Kingston); D. Finan (Brentwood); K. Smith (Raymond); K. Grant (Atkinson); J. Doggett (Newton); J. White (Sandown); G. Davison (NHDOT); B. Moreau, P. Britz (Portsmouth); T. Moore (Plaistow)

**Staff:** T. Roache (Executive Director); D. Walker (Asst Dir/Transp Mgr); S. Bogle (Sr. Transp Plnr); A. Pettengill (Business Mgr)

- 1. Introductions: Chairman Davis convened the meeting at 6 p.m. and introductions were made.**
- 2. Minutes of November 8, 2023**

*Doggett moved to approve the Minutes of November 8, 2023 as presented; Moreau seconded.*  
**SO VOTED.**

*\*\*\*Agenda Items Taken Out of Order\*\*\**

**5. Legislative Forum Update-T. Roache**

Roache stated that the RPC staff has put together another Legislative Forum event scheduled for January 10, 2024 at the Unitil Headquarters in Exeter. in an effort to bring our State Senators and legislators together. The RPC Legislative Committee has chosen Energy at the Municipal Level as this year's topic. Speakers will be Sam Evans Brown, Clean Energy; C. Sinnott, Exeter Energy Committee; and Rober Stevenson, Union of Concerned Scientists.

**6. Project Updates:**

Regional Safety Action Plan: Walker stated this is moving forward with a consultant and expected to be complete by the end of 2024 to allow towns time to apply for grants without having to do their own action plans;

Climate Pollution Reduction Grants: Roache explained this is a project the RPC will be applying for with the Boston MPO which includes southern NH towns west of Hampton Falls;

Regional Household Hazardous Waste Feasibility Study: RPC is receiving a grant to study the feasibility of a standing collection facility for HHW somewhere in the region;

Regional Master Plan: Roache explained the sub contract with SRPC should be in place in January for an update to the 2015 RMP. This will be an update to that document and will connect to our housing needs and climate change work;

Greenway Project: Bogle stated that this is moving forward and base material for trails has been put down and looking at crossing safety issues and parking facilities in the Spring.

### **3. Annual Highway Safety Performance Targets (HSIP) (Attachment 2)**

Walker explained this document is mandated by the Federal Highway Administration (FHWA) and requires that five safety related performance targets must be set and published annually by State DOT's and MPOs. This is intended to tie together the three State documents: NHDOT State Strategic Highway Safety Plan (SHSP), OHS Highway Safety Plan (HSP), and Highway Safety Improvement program (HSIP) to implement measures that help to assess the safety performance of the transportation system. Walker reviewed the 5 federally required targets assessed: Number of Fatalities; Rate of Fatalities; Number of Serious Injuries; Rate of Serious Injuries; and Number of Non-Motorized Fatalities and Non motorized Serious Injuries. In addition, the MPOs of NH track Motorcycle Fatalities as well. He reviewed each category and discussion followed regarding how the targets are being met and where Federal funds get directed.

*Plummer moved to adopt the 2024 Transportation Safety (HSIP) Performance Targets as presented; Doggett seconded. **SO VOTED.***

### **4. Regional Transit Safety Targets (Attachment 3)**

Bogle explained that just as MPO's and State DOT's track highway safety performance measures, the Federal Transit Administration (FTA) requires transit agencies that receive federal funding to develop Public Transportation Agency Safety Plans (PTASPs) with safety policies and procedures, tracking and setting targets for seven performance measures which deal with four areas of transit safety: Fatalities, Injuries, Safety Events, and System Reliability. Bogle reviewed the targets as they relate to the two public transportation agencies serving the RPC MPO region: COAST & Manchester Transit Authority (which also operates CART). Discussion followed.

*Doggett moved to adopt the FY 24 MPO Public Transit Agency Safety Targets as presented; Plummer seconded. **SO VOTED.***

Meeting adjourned at 7:22 p.m.

Respectfully submitted,  
Annette Pettengill, Recording Secretary

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